

# UNIVERSITY PURCHASING

## COMPETITIVE SOURCING PRICE SUMMARY FORM

### (Sponsored detail worksheet)

*\*Note: This form must be submitted for all procurements between \$10,000 and \$249,999.*

 Purchase Requisition # #####  
 Requestor Customer

 Dept/School School  
 UNI AA####

#### Purchase Costs

	Supplier 1	Supplier 2	Supplier 3	Supplier 4	Supplier 5
Total Price	\$ 100,000.00	\$ 101,000.00	\$ 105,000.00		
Transportation/Delivery					
Customs/Duty					
Other Costs A					
Other Costs B					
Other Costs C					
Other Costs D					
Discount Provided					
<b>Total Landed Price</b>	<b>\$ 100,000.00</b>	<b>\$ 101,000.00</b>	<b>\$ 105,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

#### Other Costs

Installation (one time)					
Operating (recurring)	\$ 20,000.00	\$ 23,000.00	\$ 17,000.00		
Support (recurring)	\$ 50,000.00	\$ 52,000.00	\$ 43,000.00		
Integration/Migration (one time)	\$ 5,000.00	\$ 7,000.00	\$ 8,000.00		
Design (one time)					
<b>Total Cost</b>	<b>\$ 175,000.00</b>	<b>\$ 183,000.00</b>	<b>\$ 173,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

 Supplier Awarded PO/Contract     
  Check     
  Check     
  Check     
  Check     
  Check

Supplier MWBE Status (Y/N)	N	N	Y		
If so, what designation? <i>(Veteran, Woman, Disadvantaged, etc.)</i>			W, D		

Awarded to lowest value (Y/N) <i>(if no, rationale for selection is required below)</i>	Y	Y	Y		
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#### Additional Comments

The initial services prices proposed by three firms to develop this software application were very similar, but the follow-on hosting and support costs for years 2 and 3 were lower for Supplier 3, which results in an overall best value choice from Supplier 3. Higher data migration costs for Supplier 3 will be a focus for negotiations.

Department Business Owner Signature \_\_\_\_\_

Date \_\_\_\_\_