

Professional Services under a Sponsored Agreement

Sponsored agreements funded by the U.S. government or other sponsors may include a named subcontractor for the provision of specific professional or artistic services, including consulting services. Procurement of such services does not require a competitive selection process provided the Contractor meets the criteria for professional services and is specifically named in the original grant proposal or award, or if the sponsor provides other written approval of the specifically named subcontractor. If the need for an independent subcontractor can be anticipated, the proposal to the funding agency may include the name of a preferred subcontractor.

If the subcontract is for Professional Services, including consulting services, and will not be with a named or sponsor-approved subcontractor, the appropriate documentation for the dollar level of the subcontract as described elsewhere in this section must be furnished to the Purchasing Department.

Reimbursement Restrictions

Independent Contractor fee (Excluding Allowable Expenses) — Independent Contractor fees paid from U.S. government grants of contracts may not exceed the current daily equivalent rate paid a United States GS-18 unless specific advance written approval is received from the sponsor.

Concurrent Service — if during the duration of the contract, an individual is also being compensated at 100% time for services from other funds provided by the U.S. government, regardless of whom the employer may be, such individual may not receive a fee. The individual may be reimbursed by the University only for actual and reasonable allowable expenses. Any exceptions require prior written approval from the sponsoring agency.

Other Restricted Funds — Services of Independent Contractors may be utilized subject to the terms and conditions of award documents. If an award document prohibits or restricts the use of an Independent Contractor, prior written approval must be obtained from the sponsor to secure such services.