Post-COVID Campus Re-Opening Recommended
PPE SUPPLY Phase 1 Plan

Phase 1 – Roles that need PPE (per table below):
• Lab researchers/staff
• Front line employees – that have to work in close proximity and/or have high interaction with other individuals (e.g. custodial, public safety, and lab personnel)
• Employees that work in smaller spaces that can’t accommodate appropriate recommended social distance guidelines (e.g. small labs, cubicle environments, etc.).

Phase 1 - Protocol:
• Every person needs to wear a face covering, upon entering a CUIMC building
• If person requiring additional PPE does not receive a face covering, a mask will be provided at building entrances.
• Employees will be able to receive required PPE from their school/dept lead (to be distributed by each School/Central Unit)

Purchasing Process:
• PPE will be purchased centrally via CU procurement and secured at vendor partners warehouse
• Schools, central units and departments will place orders to the vendors against the central purchase order via ARC PO or P card orders.
• Departments will receive PPE via direct destination delivery
• School/Central Units will be responsible for incurring the cost of the PPE for their units

<table>
<thead>
<tr>
<th>Clinical (patient facing)</th>
<th>Research</th>
<th>Administration (School/Lab/Clinical)</th>
<th>Essential*</th>
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</thead>
<tbody>
<tr>
<td><strong>Minimum PPE Requirement &amp; Frequency</strong></td>
<td><strong>Face Shields – 1/pp</strong>&lt;br&gt;<strong>Mask Surgical vs N95 – 1-5/day</strong>&lt;br&gt;<strong>Gloves – 1-5/day</strong></td>
<td><strong>Face shields – 1/pp</strong>&lt;br&gt;<strong>Mask surgical vs N95 – 1-5/wk</strong>&lt;br&gt;<strong>Gloves - 5-10/wk</strong></td>
<td><strong>Mask surgical - 1-2/wk (only provide for those returning to campus)</strong></td>
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<tr>
<td><strong>Disinfectants</strong></td>
<td><strong>Wipes, Purell, Spray</strong>&lt;br&gt;<strong>1 of each pp</strong></td>
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*Frontline employees that cannot adhere to physical distancing, i.e. engineers, public safety, ICM, etc.*