

# DEVICE INVENTORY LOG *(for card-present Merchants only)*

This document helps satisfy PCI DSS requirements 9.9 (a) and 9.9.1 (a) by creating and maintaining a list of all equipment that has direct access to cardholder data within a Merchant environment. Such devices may be terminals where cards are swiped and dipped, swipe only devices, check scanners and PIN pad devices.

Department:

*\*This Log does NOT apply to Ecommerce or MO/TO Merchant accounts.*

MID	Device Type	Physical Location (address)	Make/Model	Terminal ID or Serial #	Logged By (name)	Log Date	Notes

**Review this Inventory List and update as necessary on a quarterly basis.**

*Terminal ID's and Serial #'s can be found on the terminal itself, typically by a sticker on the side or bottom of terminal*